

APPROVED

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES

JUNE 20, 2024

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

1. **MEETING CALLED TO ORDER AT 5:00 PM**

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

2. **ATTENDANCE ROLL CALL:**

Mr. Ancien	Here
Mr. Murray	Here
Mr. Scipione	Here
Mr. Sipos	Here
Mr. Tully	Here

Also present were Michael Sciss, RTMUA Executive Director; Regina Nicaretta, RTMUA Executive Secretary; Dan Madden, PE, Johnson, Mirmiran & Thompson; Jason Sena, Esquire, Archer & Greiner.

3. **PLEDGE OF ALLEGIANCE**

4. **APPLICATIONS:**

None

Chair Tully – There was a late addition resolution that we will be going into Closed Session to review and discuss it and it will be in the context of attorney client privilege.

Mr. Ancien made a motion to adjourn into Closed Session for the above stated purpose and Mr. Murray seconded the motion. Closed Session was from 5:01 pm – 5:14 pm.

Mr. Tully – We are back in Regular Session.

5. **RESOLUTIONS:**

Resolution #2024 - 38 Authorization to Advertise for Chemicals and Receive
Bids for the Purchase of Chemicals

Mr. Anclien made a motion to approve Resolution #2024 – 38; Mr. Scipione
seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2024 – 39 Return of L & E

Mr. Murray made a motion to approve Resolution #2024 – 39; Mr.
Scipione seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2024 - 40 Authorization to Execute Collective Bargaining
Agreement with Teamsters Local 469

Mr. Anclien made a motion to approve Resolution #2024 – 40; Mr. Scipione
seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2024 - 41 Authorization to Advertise for Bids for Belt Filter Press Refurbishment

Mr. Anclien made a motion to approve Resolution #2024 – 41; Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2024 – 42 Flemington 202 Properties, LLC, Block 72.23 Lot 31.01 Connection Fee Deposit

Mr. Scipione made a motion to approve Resolution #2024 – 42; Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

6. **Approval of Minutes:** Minutes of May 16, 2024

Mr. Anclien made a motion to approve the minutes from the May 16, 2024 meeting. Mr. Sipos seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

7. Treasurer's Report / Payment of Bills:

Mr. Anclien - The bills totaled \$1,125,049.99; everything appears to be in order. For percentages for this year to date we are at 44.28% compared to 44.77% the previous year.

Mr. Sipos made a motion to approve the payment of bills. Mr. Scipione seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

8. Citizens' Privilege:

None

9. Adjourn into Closed Session by Motion, if Needed

Mr. Tully – I would like to go into Closed Session for the purpose of matters falling under attorney client privilege, and we do not anticipate any official action will be taken once we come out of Closed Session.

Mr. Anclien made a motion to adjourn into Closed Session for the above stated purpose and Mr. Sipos seconded the motion. Closed Session was from 5:30 pm – 6:47 pm.

Mr. Tully – We are back in Regular Session.

Mr. Sena – We have not approved all the Executive Session Minutes for a while and we will be adopting them tonight. The minutes are from July 2023 through and including May 2024.

Mr. Anclien made a motion to the Executive Session Minutes from the July 2023 meeting through and including the May 2024 meeting. Mr. Sipos seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Abstain
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

10. Adjournment of Regular Meeting:

Mr. Anclien made a motion to adjourn the Regular Meeting. Mr. Sipos seconded the motion. All were in favor.

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION MINUTES

JUNE 20, 2024

365 Old York Road, Flemington, New Jersey
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APPROVED

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1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.

2. **Correspondence:**

None

3. **Unfinished Business:**

None

4. **New Business:**

None

5. **Professional Reports:**

- a) Attorney –

None

- b) Engineer –

Mr. Madden discussed the fact that the FWWF project was completed satisfactorily. He also discussed the continuing I & I work.

6. **RTMUA REPORTS:**

- a) ADMINISTRATIVE REPORT

Mr. Sciss went over his report, specifically, the four influent pumps being installed and running.

b) OPERATIONS REPORT

1. Chief Operator's Report
 - i) Overtime Recap
 - ii) Septage / Greywater Recap
 - iii) Monthly Flows
2. Laboratory Summary
3. Maintenance Summary

b) COMMISSIONERS' COMMENTS

Mr. Ancien discussed the tour Mr. Sciss gave him of all the pump stations and FWWF. He encouraged all commissioner's to do the same tour also, so they could understand what the line crew and maintenance crew deal with and work on.

7. **Discussion:**

None

8. **Adjourn into Closed Session by Motion, if Needed**

None

9. **Adjournment of Work Session:**

Mr. Ancien made a motion to adjourn the Work Session. Mr. Murray seconded the motion. All were in favor. The Meeting ended at 7:01 pm.